



**Stay Home Stay Active Stay Connected**

Dear Service Provider Applicant,

Monterey Bay Village is focused on providing professional home services and volunteer services that enable seniors to remain in their homes and “age in place”. Members pay an annual membership fee for concierge type services that pair them with trained volunteers to help with transportation and light household chores and with vetted service providers who offer discounted services.

Desired qualities of our service providers include patience, quality work, reliability, honesty, and most importantly, a desire to work with senior citizens. We do ask that our service providers offer some sort of discount to our members for the opportunity to be on our Referral List as representatives of Monterey Bay Village. In return, our service providers may enjoy revenue enhancement, branding, differentiation, and creating social capital by giving back to their communities.

If you are interested in being considered as one of our service providers, please submit the following:

1. Service Provider Application
2. Copies of relevant licenses, certifications, and insurances
3. Three references

Mail or submit electronically to:

Mailing Address: Monterey Bay Village, P.O. Box 1050, Carmel, CA 93921

Email Address: [nporter@carmelfoundation.org](mailto:nporter@carmelfoundation.org)

Fax No.: 831-622-0733

Once your application is received and your eligibility is confirmed, you will be contacted for an interview. Please be aware that we may have more than one company providing the same service.

For more information or questions, please don't hesitate to contact Nettie Porter, Director of Monterey Bay Village at 620-8717. Thank you for your interest!

Nettie Porter  
Director of Monterey Bay Village  
The Carmel Foundation



# Service Provider Application

Contact Person Name & Title: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address – Physical: \_\_\_\_\_

Mailing: \_\_\_\_\_

Phone- Business: \_\_\_\_\_ Cell: \_\_\_\_\_

Email (if you check it): \_\_\_\_\_

Web Address: \_\_\_\_\_

Service Category(s): See list of possible categories \_\_\_\_\_

List relevant CA licenses/certifications, Lic # & Exp. Date: \_\_\_\_\_

List relevant insurances (including worker's comp and liability): \_\_\_\_\_

Amount: \_\_\_\_\_ Carrier: \_\_\_\_\_

Are you bonded? No \_\_\_\_\_ Yes \_\_\_\_\_

Amount: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Other relevant information, i.e. years in business: \_\_\_\_\_

Do you have experience working with older adults? \_\_\_\_\_

MBV member discount you will offer: \_\_\_\_\_

Monterey Bay Village is dedicated to enhancing the lives of its member through a menu of services and programs that enable members to live a healthy, meaningful life in their homes. As a MBV Service Provider, you are a reflection of our organization and therefore asked to provide timely, quality service. MBV respects the confidentiality of any member interaction and requires providers to pledge this same ethic in serving MBV members.

\_\_\_\_\_  
Your signature

\_\_\_\_\_  
Date



## Service Provider Categories

Provider categories may include, but are not limited to:

Accountant	Home Care Referral
Appliance repair	Housekeeping
Audio equipment	Landscaping
Bookkeeping	Legal counsel
Carpenter	Locksmith
Carpet cleaner	Masonry
Catering	Massage
Chimney sweep	Notary
Computer help	Painting
Contractor	Personal Trainer
Cooks/Meals	Pet services
Electrician	Plumber
Electronic help	Roofing services
Firewood	Transportation
Floor refinishing	Trash removal
Furniture Repair	Tree removal
Gardening	Upholsterer
Gutter Cleaning	Window replacement
Hair cutting	Window washer
Handyman	Yard work
Health Club	



## Service Provider References

Please list three individuals who have used your services that we may contact as a reference.

Name:

Phone:

Approximate date of service:

Type of service provided:

Name:

Phone:

Approximate date of service:

Type of service provided:

Name:

Phone:

Approximate date of service:

Type of service provided:

References will not be contacted until after your initial interview.