



# Volunteer Application

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

\_\_\_\_\_ Cell: \_\_\_\_\_

Email (if you check it): \_\_\_\_\_ DOB: \_\_\_\_\_

Special skills, training, hobbies, interests: \_\_\_\_\_

Previous/current work experience: \_\_\_\_\_

Previous/current volunteer positions: \_\_\_\_\_

## PREFERRED VOLUNTEER POSITION(S)

Check all that apply

\_\_\_\_\_ \*Transportation: Drive a member to an appt., event, grocery store

\_\_\_\_\_ Yard work: clean up, haul trash, weeding, watering

\_\_\_\_\_ Friendly visitor: phone call, drop-in

\_\_\_\_\_ Gardening: plant flowers, prune

\_\_\_\_\_ Paperwork: fill out forms, organize papers

\_\_\_\_\_ Brief absences services: water plants, mail/newspaper pick-up

\_\_\_\_\_ Light housework: vacuum, dust, laundry, light cleaning

\_\_\_\_\_ Pet care: trip to vet, groom, dog walking, pet sit short term

\_\_\_\_\_ Home maintenance: change light bulb/battery, minor repairs, handyman

\_\_\_\_\_ MBV: Computer data entry

\_\_\_\_\_ Electronics: t.v., dvd, cell phone

\_\_\_\_\_ MBV: Answer phone, clerical work

\_\_\_\_\_ Computers: hook up printer, help with email, internet, digital photos

\_\_\_\_\_ Other:

**\*All volunteer drivers must provide a copy of their CDL and a valid insurance auto ID card.**



# Volunteer Application (cont'd.)

## EMERGENCY CONTACT

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
\_\_\_\_\_ Cell: \_\_\_\_\_

## REFERENCES

Name	Phone	Capacity person knows you
1. _____		
2. _____		

## STATEMENT OF CONFIDENTIALITY

Monterey Bay Village is dedicated to enhancing the lives of its member through a menu of services and programs that enable members to live a healthy, meaningful life in their homes. As a MBV Volunteer, you are a reflection of our organization and therefore asked to provide timely, quality service. MBV respects the confidentiality of any member interaction and requires volunteers to pledge this same ethic in serving MBV members.

## BACKGROUND CHECK

Once selected for a position, all volunteers of Monterey Bay Village are required to complete a background check. To do so, visit [www.carmelfoundation.org](http://www.carmelfoundation.org), Our Team, and click on Background Check in lower left corner. On the Pre-Employ page, please enter Code **9632** and proceed from there. (Disregard the verbiage which states that you are applying for employment!) If you need assistance, contact Nettie Porter at 831-620-8717.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Mail or submit electronically to:	FOR OFFICE USE ONLY
Mailing Address: Monterey Bay Village, P.O. Box 1050, Carmel, CA 93921	Background Check:
Email Address: <a href="mailto:nporter@carmelfoundation.org">nporter@carmelfoundation.org</a>	Info in Database:
Fax No: 831-622-0733	Notes:
Questions: Please contact Nettie Porter, Director of Monterey Bay Village, 620-8717	